

## TO THE ATTENTION OF THE AUTHORS

### REQUIREMENTS FOR THE STRUCTURE AND TECHNICAL DESIGN OF THE ARTICLES

#### REQUIREMENTS FOR CONTENT AND DESIGN OF ARTICLES

*The scientific article should contain the following structural elements*

#### **Classification index of the universal decimal classification**

the numerical designation which corresponds to certain headings of a certain library bibliographic classification system is on the top left of the page (Times New Roman, size of font 14, left alignment).

#### **Information about the author(s)**

First name, patronymic, last name, academic degree, academic rank, position, place of work or study with the obligatory indication of the address and structural unit of the institution (institution of higher education) (in Ukrainian, English); ORCID; contacts (email, phone – indicate if these details should be made available for feedback from the reader) (Times New Roman, size of font 14, single space).

The official transliteration of the first name, patronymic, and last name is used, as approved by the Resolution of the Cabinet of Ministers of Ukraine No 55 of January 27, 2010. In this case, it is necessary to use the Internet resources <http://ukrlit.org/transliteratsiia#source> or <http://translit.kh.ua/?lat&passport>, choosing the standard “passport CMU 2010”. The maximum number of co-authors is three persons.

#### **Article**

should be informative, relevant, and reflect the problem researched in the article; lowercase letters (except for the first letter of the first word and proper names) in two languages: Ukrainian and English (Times New Roman, size of font 16, one and a half spacing, center alignment).

#### **Extended abstract**

Ukrainian and English – not less than 1800 characters with spaces each; one paragraph, structured (relevance, purpose, list of used methods (applied methodological tools), the main results of the study, including scientific novelty, practical significance);

should not contain references and abbreviations; duplicate information from other sections of the article (in accordance with the requirements of international scientometric databases of abstraction and indexing)

Times New Roman font, size 11, single spacing.

#### **Keywords**

5–7 individual words and/or word combinations with semicolons that relate to the scientific topic, do not duplicate the title of the article, do not contain common words, in Ukrainian and English (Times New Roman, size of font 11, single spacing).

#### **The text of the article**

The main text of the study can correspond to the structure of IMRAD (introduction, literature review, materials and methods, results and discussions, conclusions) or have the structure of review articles. It is necessary to note the novelty of the study; conclusions, prospects for further scientific research, acknowledgments; conflict of interest; references; the list of used sources (the names of the structural elements of the article are distinguished by a semi-rough outline and placed in the center).

**Introduction** – a structural section, which substantiates the relevance, purpose, objectives of the study and scientific novelty; analyzes the latest research and publications, which cover certain aspects of the problem under study, not previously solved issues of general problems, to which the article is devoted (Times New Roman, size of font 14, one and a half spacing).

**Literature review** – optional section (Times New Roman, point 14, one and a half spacing).

**Materials and methods** – a structural section, which describes the main stages of the scientific work, justifies the choice of methods, techniques, approaches, or actions used to obtain new scientific research results. Strategies and criteria for sample formation are explained (if the article contains an empirical part), the experimental base of the study is indicated. The outlined methodology should cover the full picture of the course of the study, so that it can be repeated by other scientists, using the same materials and methods. Materials and methods of research must correspond to those generally recognized for a certain field of science or specifically for the specified topic. Methods for obtaining scientific information are chosen according to the theoretical concepts within which the author of the article conducts his research.

**Results and discussion** is a mandatory structural section in which the main material of the study is submitted with full justification of the obtained scientific results, that should be methodologically correctly presented, constitute a certain novelty and practical significance. In the “discussion” block, the author argues the important nuances of the scientific article, informs about new knowledge the industry has gained, what the prospects for their use are, which aspects should be paid special attention to, thereby inviting other scientists interested in the topic to the discussion.

To visualize scientific results, visualization elements are used in the form of graphic materials, illustrations (Times New Roman, pin 14, one and a half interval).

**Conclusions** is a structural section in which the results of research should be fully and specifically presented, consistent with the title and purpose of the article, and also indicate the prospects for further scientific research of the chosen topic. Literal duplication of the annotation text is invalid (Times New Roman, pin 14, one and a half interval).

**Acknowledgments** is a section that expresses gratitude to individuals or organizations for ideas; feasible technical assistance; financial (material) support, thanks to which research became possible. If you have no Acknowledgements, state None.

**Conflict of interest** is a section in which authors must disclose all potential sources of conflict of interest. The presence of a conflict of interest does not prevent publication. If there is no conflict of interest, the authors must state when submitting the article: None.

**References** – a section constituting a transliterated list of sources used, designed in accordance with APA 7<sup>th</sup> Referencing Style alphabetically with numbering in square brackets (Times New Roman, size of font 12, one and a half spacing). You should use Internet resources: <http://ukrlit.org/transliteratsiia#source> or <http://translit.kh.ua/?lat&passport> – for Ukrainian-language sources, choosing the standard “Passport of the Cabinet of Ministers of Ukraine 2010”, and <https://translit.net/ru/?account=zagranpassport> – for russian-language sources.

**List of used sources** is a section, which is a bibliographic description of the sources used while preparing the article in their original language, compiled in accordance with GOST 8302:2015 “Information and documentation. Bibliographic reference. General Terms and Conditions of Drafting”. The order of placement of descriptions without numbering is given in accordance with References (alphabetically) (Times New Roman, size of font 12, one and a half spacing). The number of sources is at least 25, while avoid references to works published more than 10 years ago; 80% of the sources must contain the international digital DOI code (using the website <https://www.crossref.org>); retro-publishing and self-referencing should be no more than 10% each.

### VOLUME REQUIREMENTS

The total volume of a scientific article is 12–25 pages. Format A4 (1700–1800 characters per page), size of font 14, individual elements (see above) – size of font 11 or 12, one and a half spacing.

### REQUIREMENTS FOR PUBLICATION

The articles should be characterized by a high scientific, educational and methodological level of preparation, contain an in-depth author’s analysis of the problems of modern development of criminalistics, legislation, lawmaking, areas of combating criminal unlawfulness, etc.

The type of font, size of font, and line spacing are specified in the requirements for the structural elements of the article; indents: left – 3 cm, right – 1 cm, top and bottom – 2 cm, paragraph indentation – 1 cm.

Articles are accepted in MS Word \* .doc or \* .docx format, without hyphenations and macros. Proper quality illustrations (300 dpi for color and black-and-white drawings 600 dpi for graphs) are submitted electronically in Adobe PhotoShop (PSD) or TIFF format (in exceptional cases, JPEG); duplicate with separate files; numbered in order of their discussion in the text.

Rephotography or scanning of illustrations from printed sources is not allowed; photos are submitted electronically in compliance with the above mentioned requirements; charts and graphs should be made using vector editors Adobe Illustrator, Corel Draw or MS Excel; tables are prepared in MS Word format, each with a serial number and a subject heading; flowcharts – using the MS Graph editor built into MS Word or other programs; chemical, mathematical, and physical formulas are typed in the text using the MS Equation 3.0 formula editor; illustrations, photographs, diagrams, graphs, flowcharts, tables, and formulas should not be framed or placed over the text; the text should be at the top and bottom without wrapping.

It is not advisable to underline the words in the text. Quotation marks for Ukrainian texts should be angular – «...».

Articles in Ukrainian, English, German and French are accepted for publication, which were not previously published and were not transferred to other publications for consideration for their publication, in particular electronic ones. Articles in English, German and French should be translated into Ukrainian for the convenience of the *review process*.

The editorial board make changes and abbreviations proposed by the editor that do not affect the content of the material without prior approval by the author(s), as well as clarifications in the names of ministries, institutions, departments, etc.

Reprinting of published articles requires a mandatory reference to the scientific and practical collected volume “Forensic Herald”.

Acceptance of articles for publication in the scientific and practical collected volume continues on an ongoing basis.

The authors of published materials are fully responsible for the accuracy of the material presented and its originality, selection and accuracy of the facts, quotations, proper names and last names, and other information, accuracy and correctness of the annotation in English, as well as for the fact that the materials provided do not contain information that is not subject to disclosure. The fact of plagiarism detected by the editors is an unconditional ground for rejecting the article.

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