

## TO THE ATTENTION OF AUTHORS

### 1. REQUIREMENTS FOR ARTICLES CONTENT AND DESIGN

1.1. Correspondence of a scientific article to the topic of the journal.

1.2. Scientific style of presentation of the material and its high scientific level.

1.3. The scientific article should contain the following structural elements:

a) **UDC classification index** (numerical designation corresponding to certain headings of a certain system of library bibliographic classification) – in the upper left corner of the page (Times New Roman, size 14, bold, left-aligned);

b) **information about the author** (authors): surname, name, scientific degree, academic title, ORCID, position, place of work or study (in Ukrainian, English, Russian); contacts (phone, e-mail) (Times New Roman, size 14, interval 1.5). Transliteration of surname, name is carried out depending on the language of the original source: for Ukrainian official transliteration is used, approved by the resolution of the Cabinet of Ministers of Ukraine dated 27.01.2010 № 55; for Russian – by the order of the FMS of Russia from 03.02.2010 № 26. Thus it is necessary to use the Internet resource: <http://translit.kh.ua/?lat&passport>, having chosen the standard «passport (Cabinet of Ministers of Ukraine 2010)». For Russian-language texts similarly: <https://translit.net/ru/?account=zagranpasport>;

c) **title of the article:**

lowercase letters (except the first letter of the first word and proper names) in three languages: Ukrainian, English, Russian (Times New Roman, size 14, bold, spacing 1.5, centered);

corresponds to the content, corresponds to the content relevantly;

contains no more than 12 words;

d) **extended annotation:**

in Ukrainian and Russian – 1800–2500 characters;

in English – not less than 2000 characters;

one paragraph in three languages (Ukrainian, English, Russian);

structured according to the logic of the description of the material of the article, consisting of the following elements: aim (separation of unexplored (not fully researched) aspects of the issue or those that in modern conditions require additional attention of scientists); methodology (methodological tools used during the study); conclusions (results obtained, primarily constituting scientific novelty, recommendations, prospects for further scientific research, etc.);

should not contain references and abbreviations;

Times New Roman font, size 11, single space;

e) **keywords** (6–8 individual words and (or) in the composition of phrases through a semicolon) in Ukrainian, English, Russian (Times New Roman, size 11, single interval);

f) **the text of the article**, structured by the following elements (highlighted in bold and placed in the center): **introduction** – relevance of the chosen topic; problem statement in general, its connection with important scientific or practical tasks (Times New Roman, size 14, interval 1.5);

ends with a description of the purpose of the work – «discover...», «characterize...», «find out...», etc.;

**analysis of recent research and publications**, in which the solution of the chosen problem is initiated and on which the author relies, highlighting previously unresolved issues of general issues, which is the subject of the article (Times New Roman, size 14, interval 1.5);

**aim formulation**; setting the research task (Times New Roman, size 14, interval 1.5);

**presentation of the main material** of the study with a full justification of the obtained scientific results (Times New Roman, size 14, interval 1.5);

**conclusions** of the study, logically set out in accordance with the goal, prospects for further research in this direction, including the scientific novelty of the results as a significant shift compared to previous results, including the availability of new scientific information, generalization of successful experience, solving new theoretical problems, disclosing methods use of theory in specific conditions of activity, scientific substantiation of new methods of calculation, measurement, technical solutions, etc. (Times New Roman, size 14, interval 1.5);

g) **references** – a transliterated list of used sources (in Latin letters), designed in accordance with the ARA-style (Times New Roman, size 12, interval 1.5) (you need to use Internet resources: <https://translit.net/ru/?account=zagranpasport> - for Russian-language sources and <http://translit.kh.ua/?lat&passport> – for Ukrainian-speakers, choosing the standard «passport CMU 2010»);

h) **list of used sources** (bibliographic description of sources used during the preparation of the article, in the original language), compiled in accordance with the requirements of the standard, which are used in the design of scientific papers, also guided by the ARA style. The order of descriptions without numbering is given in accordance with references (in alphabetical order) (Times New Roman, size 12, interval 1.5). For original articles, the number of sources is at least 15, for review articles – more than 30, and most of them must be published within the last five years; at least three – articles from foreign journals or monographs (foreign publications included in the Web of Science Core Collection and / or Scopus), published during the last two or three years; 80 % of sources must contain the international digital code DOI (using the site <https://www.crossref.org/>); retro-editions and self-references should not exceed 10 %.

## 2. VOLUME REQUIREMENTS

The total volume of the scientific article is 12–25 pages (A4 format (1700–1800 characters per page), size 14, spacing 1.5) in printed and electronic versions, Ukrainian, English or Russian.

## 3. REQUIREMENTS FOR SUBMISSION

3.1. Articles should be characterized by a high scientific and educational level of training, contain an in-depth author's analysis of the problems of modern development of criminology, legislation, lawmaking, areas of crime control and more.

3.2. Materials are submitted in printed form (one copy) with the signature (signatures) of the author (authors) and sent to the e-mail address **dndekc@mvs.gov.ua** in MS Word (font type, font height, size between lines of text is indicated in requirements for the structural elements of the article, indents: left – 3 cm, right – 1 cm, top and bottom – 2 cm).

3.3. The text should not contain hyphens and macros. Illustrations, charts and graphs are duplicated in separate files, namely:

illustrations (black and white or color) are submitted electronically in Adobe PhotoShop (PSD) or TIFF (in exceptional cases JPEG) format with appropriate quality. Resolution not less than 300 pixels / inch, image size not less than 9 × 12 (1060 × 1410 pixels). Illustrations are numbered in the order they are discussed in the text. It is not allowed to re-photograph or scan illustrations from printed sources;

photographs (black and white or color) are submitted on photo paper with a minimum size of 9 × 12 cm or in electronic form in compliance with the requirements specified above;

charts and graphs should be made using vector editors Adobe Illustrator, Corel Draw or MS Excel;

tables are executed in MS Word format, each with a serial number and thematic title;

block diagrams – using the MS Graph editor built into MS Word, or using other programs;

chemical, mathematical and physical formulas are typed from the text using the formula editor MS Equation 3.0;

illustrations, photographs, diagrams, graphs, flowcharts, tables and formulas should not be taken in a separate frame or placed on top of the text, the text should be at the top and bottom without wrapping.

It is undesirable to emphasize words in the text. Quotation marks for Ukrainian and Russian texts should be angular («...»).

3.4. The author's note is attached to the article.

3.5. Scientific articles that have not been published anywhere before and for which there is a review or extract from the minutes of the meeting of the department with a recommendation of the article for publication (extract from the minutes of the meeting of the Scientific Council of the Expert Service of the Ministry of Internal Affairs); Articles by authors – candidates of sciences (doctors of philosophy) and doctors of sciences (or with their co-authorship) do not require reviews.

The authors of the published materials are fully responsible for the accuracy of the material, selection and accuracy of facts, quotations, proper names, other information, accuracy and correctness of the summary (annotation) in English, and for the fact that the materials do not contain information, which are not subject to disclosure. The fact of plagiarism revealed by the editors is an unconditional reason for rejecting the article.

The editors make without prior agreement with the author (authors) the changes and abbreviations proposed by the editor, which do not affect the content of the material, as well as clarifications in the names of ministries, institutions, departments, etc.

Analysis and critical evaluation of scientific articles, comments and suggestions for their refinement and improvement are carried out by drawing up a certificate of the executive secretary of the collection «Kryminalistychnyi Visnyk».

The reprint of the articles published in the collection «Криміналістичний Вісник» requires a mandatory reference to it.

The collection for «Криміналістичний Вісник» is published twice a year.

Articles for the first issue are accepted until January 1, for the second – until August 31. Articles submitted later than the specified deadline are published in the next issue.

***Editorial Board***